

EASNA Accreditation Program Provided By COA

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In The Work Place

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A Partnership

COA - Council On Accreditation

EASNA - Employee Assistance
Society of North America

Accreditation Process

1. Application to COA.
2. Contract Signed Between Program & COA.
- 3 Self Study & Standards Sent By COA
4. Self Study Done By Program.

Process Continued

5. Self Study Sent To Peer Reviewers & COA.
6. Site Visit Arranged.
7. One Month After Site Visit, Report Sent To Program

Process Continued

8. Program Has One Month To Respond.
9. Program Report & Self Study Report Reviewed by Commission.
10. Accreditation Decision.

Standards

Administration and Management

Finance

Professional Practice

Professional Practice: Rights

Professional Practice: Confidentiality

Standards Continued

Professional Practice: Conduct of Staff
& Affiliates

Professional Practice: Research Protections

Contract Management

Access

Standards Continued

Service Delivery

Service Delivery: Contracts

Service Delivery: Clinical Services

Service Delivery: Intake

Service Delivery: Assessment

Service Delivery: Treatment Planning

Standards Continued

Service Delivery: Service Records

Service Delivery: Critical Incident
Stress Debriefing

Service Delivery: On-line and
Telephone Service

Service Delivery: Information and
Referral Service

Service Delivery: Management

Standards Continued

Qualifications of Staff and Affiliates

Supervision and Training

Quality Assurance

Health and Safety

Standards Continued

EAP Legal Liability

Glossary of EAP Terms

International Standards

Qualification of Personnel

Quality Assurance

Sub - Contracts

International Standards Continued

Ex Pat Services: Reference Service Delivery

Services for Nationals: Reference Service Delivery

Service for 3rd Party Nationals:

Reference Service Delivery